

PRESENTATION OF SHORTAGE OR DAMAGE CLAIM

FOR CARRIER USE ONLY

This Claim (circle one) SHORTAGE / DAMAGE is presented to:

**Lakeville Motor Express
P.O. Box 130280
St. Paul, MN 55113**

Date Filed:

CLAIMANT'S CLAIM NUMBER

CLAIMANT (COMPANY NAME)
ADDRESS
CITY/STATE/ZIP
PHONE NUMBER W/AREA CODE

PLEASE REFER TO THE PRO NUMBER IN ALL CORRESPONDENCE

CARRIER FREIGHT BILL/PRO NUMBER	BILL DATE
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SHIPPER
ADDRESS
CITY/STATE/ZIP
PHONE NUMBER W/AREA CODE

CONSIGNEE
ADDRESS
CITY/STATE/ZIP
PHONE NUMBER W/AREA CODE

*BE SURE TO
ATTACH LETTER
OF EXPLANATION
IF THERE ARE
SPECIAL
CIRCUMSTANCES
WE SHOULD
KNOW ABOUT*

\$ AMOUNT CLAIMED
Circle ONE
Full Value
Repair
Allowance

STATEMENT OF SHORTAGE OR DAMAGE

NO. OF PCS.	DESCRIPTION OF ARTICLES, INCLUDING MODEL NO. ETC.		
TOTAL AMOUNT CLAIMED		\$	

IMPORTANT NOTE TO OUR CUSTOMERS: THE FOLLOWING MUST BE INCLUDED TO PROCESS YOUR CLAIM

- SHORTAGE CLAIMS: ITEMS 1 –3 DAMAGE CLAIMS: ITEMS 1 - 6**
1. Original vendor's invoice (proof of purchase cost) or photo static copy showing all discounts. (please include entire invoice.)
 2. Legible copy of freight bill or original paid freight bill if available.
 3. Original bill of lading or bond of indemnity in lieu thereof.
 4. Carrier's inspection report, where copy has been provided.
 5. Invoice for repair or re-coopering, showing breakdown of labor by hour and rate of pay, if applicable.
 6. Invoice for materials purchased to complete repair or re-coopering, if applicable.

NOTE: In the case of non-delivery or shortage, it will speed conclusion if claim includes a signed statement from the consignee certifying the goods claimed short have never been received from any source and further notification will be given to the carrier to whom this claim was presented in the event said goods are ever received in the future.

The claimant certifies the foregoing to be correct, and agrees to indemnify the carrier against loss in the event the original Bill of Lading and/or original freight bill are not submitted. Claims must be filed within 9 months from the date of delivery. Salvage must be retained until a claim has been concluded or is picked up by the carrier. A carrier legally has 120 days to conclude a claim or advise claimant in writing after 120 days as to the status and reason for the delay in making final disposition.

ABOVE MUST BE COMPLETED!

Form 2001-LD-4 (May, 2001)

SIGNATURE OF CLAIMANT